

SLC Blackboard- Dashboard



St. Lawrence College

This manual contains pertinent
information about the Blackboard
dashboard.

January 2022

About

Blackboard is an extension of the classroom online. As such, students will be required to log in to their account often throughout the school year. Your Blackboard account will provide access to communication from instructors, course information such as course schedules or course outlines. Additionally, students will also be able to access course material such as PowerPoint slides, quizzes, assignments, and various other materials through Blackboard. Before you can access any of this information, you must log in to your SLC.me portal.

Log in to SLC.me

1. Go to <https://SLC.me/> you will be presented with the Sign in screen. You will be asked for your username (SLC email address) and password. Enter the information and click the 'Sign In' button.

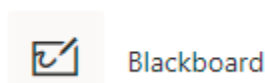


The screenshot shows the SLC.me login page. On the left, it says "slc.me" and "PROUD TO BE SLC". Below that is the website "STLAWRENCECOLLEGE.CA" with the locations "KINGSTON, BROCKVILLE, CORNWALL". On the right, there is a St. Lawrence College logo and a sign-in form. The form has a heading "Sign in with your SLC account or SLC email address". It contains two input fields: "SLC Account or SLC email address" and "Password". Red arrows point to these fields. Below the fields is a blue "Sign in" button. At the bottom, there are instructions: "Applicants: Please use your SLC account to sign in." and "Students and employees: Please use your SLC account or SLC email address to sign in."

Your Blackboard account will provide access to communication from instructors and course content, such as course outlines or assignments. When you first log in, you will be taken to your Dashboard.

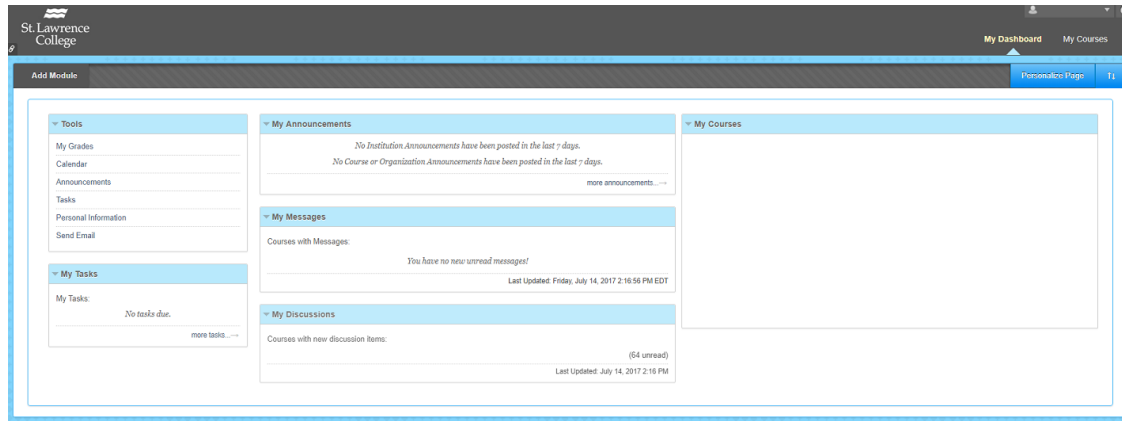
Your Dashboard

1. Once you've logged into the SLC.me portal, scroll down and click on the small Bb icon.



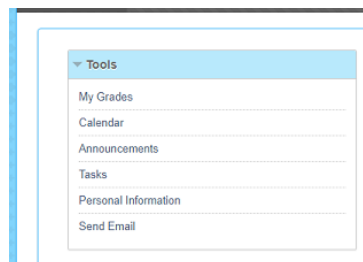
When you log into your blackboard account it will open your dashboard.

Your Dashboard



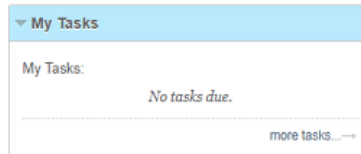
On the Dashboard, on the left you will see **Tools**, and **My Tasks**. In the center you will see **My Announcements**, **My Messages**, and **My Discussions**. On the right you will see **My Courses**. Please note: that you may see these in a different order than displayed, which can be adjusted by clicking and dragging the title to a new location.

Tools:



'Tools' will include links to **Announcements**, **My Grades**, **Calendar**, **Tasks**, **Personal Information**, and **Send Email**. Please note: Emails sent from Blackboard are sent using your student email account and will display in your email outbox. Replies will be received in your email account, not in your Blackboard account. Additionally, you can sync your calendar from Blackboard to display in your email account.

My Tasks:



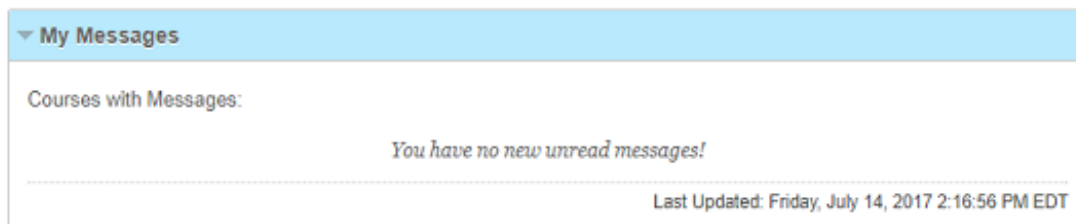
'My Tasks' will display any upcoming tasks that either you or an instructor have entered.

My Announcements:



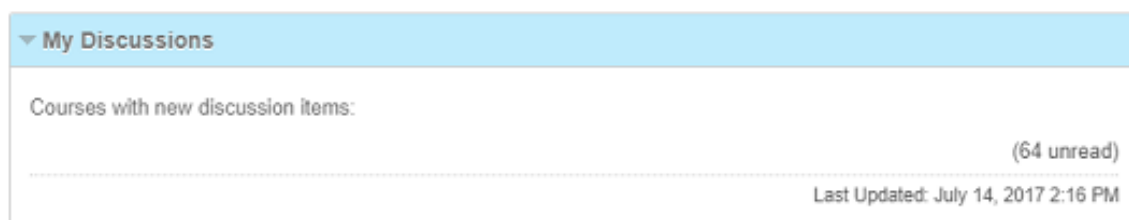
'My Announcements' will have notices that have been sent out from instructors or the College. Many times, you will also receive an email to your student email account when an announcement is made.

My Messages:



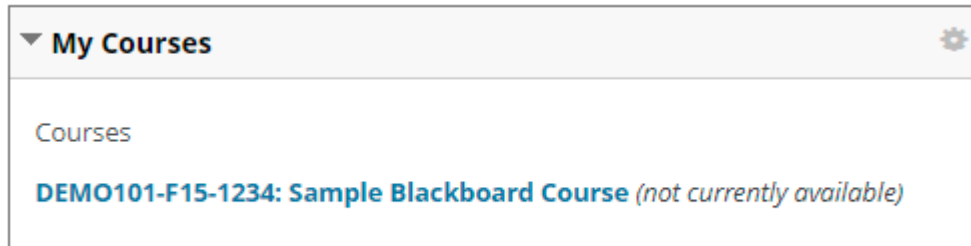
'My Messages' will provide an overview of your unread messages.

My Discussions:



'My Discussions' will include updates about discussion boards that have been set up within your courses. These discussion boards are similar to an in-class discussion where students will be able to create a thread and then post comments to keep the conversation going.

My Courses:



'My Courses' will display a list of the courses that you are enrolled in. Courses will remain on your dashboard until the end of the following term. (Ex. Fall 2021 courses will not be removed until the end of Winter 2022 term.) To view one of the courses, click on the course code/name. This will then load the course homepage.

Global Navigation Menu:

'The Global Navigation Menu' is located in the top right corner of the screen. Here you will see notifications for any of the courses that you are enrolled in. Depending on where the notification is, this will tell you if **a grade has been updated** or if there has **been a change in one of your courses**.

